

STARTING A BUSINESS

➤ *Listed below are a few contacts for assistance in starting a business in Webb County.*

➤ REGISTERING A BUSINESS NAME

- Apply for: “Assumed Name Records - Certificate of Ownership”

Webb County Clerk
1110 Victoria St, Ste 201
Phone: 956-523-4266

➤ BUSINESS VALUATION FOR TAX PURPOSES

- Complete a “Business Personal Property Rendition Form”

Webb County Appraisal District
Business Personal Property Department
3302 Clark Blvd
Phone: 956-718-4091
Website: www.webbcad.org

➤ BUSINESSES HIRING EMPLOYEES

Texas Workforce Commission
2389 E. Saunders
Phone 956-794-6500

➤ BUSINESSES WITH EMPLOYEES

- Apply for Employer Identification Number:
Request Form SS-4 Federal Tax & FICA for Employees
(Includes Social Security and Withholding Tax)

Internal Revenue Service
Visit their Website: www.irs.gov
Phone 800-829-3676

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➤ BUILDING & ZONING INSPECTIONS

- Building Official
- Housing Inspector
- Plumbing Inspector
- Electrical Inspector
- Mechanical Inspector

City of Laredo
Building & Zoning Department
1120 San Bernardo Ave
Phone 956-794-1600

➤ BUSINESSES NEEDING LICENSES & PERMITS

- **License:** An Amusement Center (Ex: Slot Machine Games)
- **Permits:** Retail, Restaurant, or Grocery Store
- **Fuels Tax:** Freightliner Owner-Operator
- **Franchise Tax:** Corporations

State Comptroller of Public Accounts
1202 E. Del Mar Blvd, Ste 1
Phone 956-722-2859

- **License:** If handling food (Need to register for a class)

City of Laredo Health Department
2600 Cedar Ave (2nd Floor)
Phone 956-795-4904

- **License:** If selling Liquor

Texas Alcoholic Beverage Commission Agency
1110 Washington St. (Webb Co Admin Bldg, Ste 305)
Phone 956-523-4603

Prepared by:
Webb County Appraisal District
Business Personal Property Department
3302 Clark Blvd. Laredo, Texas 78043-3346
Phone: 956-718-4091 Fax: 956-718-4052
Website: www.webbcad.org
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