

# Inventory Tax Statement Guide

## Guide to reporting and paying inventory property taxes

Each dealer must file a Dealer's Inventory Tax Statement monthly

File for each month by the 10<sup>th</sup> of the following month (for example, file the inventory tax statement for the month of January by February 10<sup>th</sup>)

[Dealer's Motor Vehicle Inventory Tax Statement \(50-246\)](#)

[Dealer's Vessel, Trailer and Outboard Motor Inventory Tax Statement \(50-260\)](#)

[Dealer's Heavy Equipment Inventory Tax Statement \(50-266\)](#)

[Retail Manufactured Housing Inventory Tax Statement \(50-268\)](#)

### **File the original statement (with prepayment of taxes) to the:**

#### **Webb County Tax Assessor/Collector**

1110 Victoria Street, Ste 107

Laredo, Texas 78040

Phone (956) 523-4200

Fax (956) 523-5050

### **File copy of original statement to the:**

#### **Webb County Appraisal District**

##### **Attn: Business Personal Property Department**

3302 Clark Boulevard

Laredo, Texas 78043

Phone (956) 718-4091

Fax (956) 718-4052

## Report the following on the Inventory Tax Statement

- Owner's name and address
- Physical location of the business
- Information on each item sold
  - > Date of Sale
  - > Purchaser's name
  - > Type of Sale

### **Type of Sale – Motor Vehicle**

**MV – motor vehicle inventory** – sales of motor vehicles. A motor vehicle is a fully self-propelled vehicle with at least two wheels which has the primary purpose of transporting people or property and includes a towable recreational vehicle. Motor vehicle does not include equipment or machinery designed and intended for a specific work-related purpose other than transporting people or property. Only this type of sale has a unit property tax value.

## **Type of Sale – Heavy Equipment**

**HE – heavy equipment inventory** – sales of heavy equipment at retail. Heavy equipment means self-propelled, self-powered, or pull-type equipment, including farm equipment or a diesel engine, that weighs at least 3,000 pounds and is intended to be used for agricultural, construction, industrial, maritime, mining, or forestry uses. The term includes items of heavy equipment that are leased or rented but subject to a purchase option by the lessee or renter. A sale is considered to occur when possession of an item of heavy equipment is transferred from the dealer to the purchaser. The term does not include an item of heavy equipment that is required to be titled under Chapter 501 or registered under Chapter 502, Transportation Code.

## **Type of Sale – Vessel, Trailer and Outboard Motor**

**VTM – vessel, trailer and outboard motor inventory** – sales of vessels, trailers and outboard motors. A vessel has the meaning in Sec 31.003, Parks and Wildlife Code, and does not include those more and 65 feet in length (excluding sheer) and canoes, kayaks, punts, rowboats, rubber rafts or other vessels under 14 feet in length when paddled, poled, oared, or windblown. An outboard motor has the meaning in Section 31.003, Parks and Wildlife Code. A vessel also includes a trailer designed to carry a vessel and is a trailer or semi-trailer defined by Transportation Code Section 501.002. Only this type of sale has a unit property tax.

## **Type of Sale – Retail Manufactured Housing**

**MH – retail manufactured housing inventory** – all units of manufactured housing held for sale at retail. A “mobile home” has the meaning assigned to that term by the Texas Manufactured Housing Standards Act (Article 5221f, Vernon’s Texas Civil Statutes). A “HUD-code manufactured home” has the meaning assigned to that term by Section 3 of the Act. “Manufactured housing” is a HUD-code manufactured home or a mobile home as each would customarily be held by a retailer in the normal course of business in a retail manufactured housing inventory.

**FL – Fleet Sales** –the sale of five or more from your inventory to the same buyer within one calendar year.

**DL – dealer sales** – sales to another Texas dealer.

**SS – subsequent sales** – dealer-financed sales that, at the time of sale, have dealer financing from your inventory in this same calendar year. The first sale of a dealer-financed sale is reported as an inventory sale, with sale of this same later in the year classified as a subsequent sale.

- > Sales Price
- > Unit Property Tax Value
  - >> Multiply the sales price of the item by the unit property tax factor  
(example: \$10,000 x .0022 = @20.50)  
(The Webb County Appraisal District provides the unit property tax factor)
  - >> Apply the unit property tax factor to each item sold in the month
  - >> Total the unit property tax value and sales for each page  
(breakdown number of sales & sales amounts by type of sale)

\* Each dealer is advised to retain documentation for each unit sold, as it is possible that the Chief Appraiser may request to examine a dealer’s records

## **Payment**

Prepayments made when filing Inventory Tax Statement go to an escrow account

Property receives annual tax bills, usually during the month of October

Taxing Units send a copy of only the Inventory Tax Bill to the County Tax Assessor / Collector Office

Webb County Tax Assessor / Collector Office pays the inventory bill from the dealer's escrow account, usually in early January after the dealer's payment for the month of December. The dealer is billed for any additional amount due.

Each dealer must pay the deficiency no later than January 31<sup>st</sup> in order to avoid delinquent penalties and / or interest

Taxing units will retain any and all excess in the escrow account

The dealer may not withdraw funds from the escrow account

The escrow account begins with a zero balance for the next year's prepayment

Dealer pays all other tax bills to the taxing units